

SCHOOL BROCHURE



2015/2016



Frances Olive Anderson Church of England (Aided) Primary School

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Headteacher: Mrs Sarah Woolley
Chair of Governors: Mrs Sue Rockall

Diocese of Lincoln



Welcome to Lea Frances Olive Anderson Church of England (Aided) Primary School

This brochure is intended to give you an insight into the life of our school. It has practical information, which I hope you will find helpful.

Please remember however, that if you have anything you wish to ask about our school you are always welcome to contact or visit us.

At Lea School:

Our mission statement is:
**BEING DIFFERENT
BELONGING TOGETHER**

Our vision is to fully equip our children with Values for Life that provide the building blocks for their future

Our aims are:

- * To provide an excellent and enjoyable education so that each child is able to achieve his/her full potential, whilst experiencing success and achievement as he/she progresses.
- * To develop the physical, emotional, social and communication skills of all involved in the school, so that they are able to make informed decisions about their current and future lifestyles.
- * To provide a caring and stimulating environment which is safe and welcoming to all.
- * To foster responsible attitudes and encourage good behaviour and relationships, both in and out of school.
- * To encourage all children to learn to live and work with other people, to recognise their responsibility and contribute positively to society.
- * To develop an understanding of Christian morals and values, as well as respect for other faiths, cultures and ways of life.

We believe that parents have a very important role in the education of their children and we actively encourage close co-operation between home and school. We value and build on the experience and knowledge that the children bring with them, and we hope that you will share with us in making your child's education at Frances Olive Anderson Church of England Primary School enjoyable and successful.

I look forward to working with you in your child's education.

Sarah Woolley

Headteacher



These are the people who work in our school:-

Staff

Mrs Sarah Woolley	Headteacher
Mrs Clare Douce	Year 5 Teacher and Deputy Head
Miss Fay Mitchell	Year 6 Teacher
Mr Stewart Cook	Year 4 Teacher & SENCO (Spec. Ed. Needs Coordinator)
Mrs Sarah Hill	Year 3 Teacher (part time)
Mrs Helen Ireland	Year 3 Teacher (part time)
Miss Rebecca Bishop	Year 2 Teacher
Miss Samantha Lee	Year 1 Teacher
Miss Hannah Ward	Reception Teacher
Mrs Lauren Finney	Maternity Leave
Mrs Carey Hearn	Instructor/Admin Assistant
Mrs Kaye Champkins	Senior Administrator / Bursar
Mrs Donna Robinson	Teaching Assistant
Mrs Verity Thompson	Teaching Assistant
Mrs Julie Iredale	Teaching Assistant
Mrs Nina Salt	Teaching Assistant
Mrs Jane Bennett	Teaching Assistant
Mrs Rachel Jones	Teaching Assistant
Mrs Alex Bolderson	1:1 Teaching Assistant
Miss Emily Martin	Teaching Assistant/Midday Meals Supervisor (MSA)
Mrs Tracy Wright	1:1 Teaching Assistant/Midday Meals Supervisor (MSA)/Cleaner
Mrs Hilary Williamson	Teaching Assistant/Senior Midday Meals Supervisor
Ms Vickie Beastall	Teaching Assistant/ Midday Meals Supervisor (MSA)
Miss Sharon Smith	Teaching Assistant/Admin Assistant/Clerk to the Governors
Mrs Sally Graves	Caretaker
Mrs Sharon Brocklesby	Cleaner/Midday Meals Supervisor

Governing Body

Mrs Sue Rockall	Foundation (Upton PCC)	Chairman
Rev'd Philip Wain	Ex-Officio (Incumbent)	Vice Chairman
Mrs Sarah Woolley	Headteacher	
Mr Eddy Overson	Foundation (Knaith PCC)	
Vacancy	Foundation Governor Gate Burton	
Cllr Jessie Milne	Foundation (Lea PCC)	
Vacancy	Foundation (Lea PCC)	
Mr David Farrow	Diocesan Representative	
Vacancy	Diocesan Representative	
Mr David Allsop	LCC Representative	
Mrs Clare Douce	Teacher Representative	
Mrs Laura Owen	Parent Governor	
Mrs Louise Seaward	Parent Governor	
Mr Simon Allsop	Co-opted Governor	

Our School

The school was built as a Church of England (Aided) school in 1966. Extra classrooms were added in 1971. We have extended and refurbished the school over recent years. We have recently completed building a new classroom on the back of the school. This is to accommodate our 7th year group in a purpose built room. The new build will also include a meeting room which will have many uses for the school.



The catchment area includes Lea, Knaith, Knaith Park, Gate Burton, Upton and Kexby, although many children from Gainsborough and the surrounding area choose our school. A free school bus transports children from Upton and Kexby and there is a limited concessionary service from Knaith Park.

The school has extensive secluded and secure grounds with climbing frames, tyre park and a large wildlife area. The attractive hall is used for Collective Worship, PE and dining. There are 7 classrooms, an ICT suite, a dedicated library space and various rooms for small group work.

We are proud of our Church of England Foundation

As we are a "Voluntary Aided" school, the church has the right to nominate a majority of the Governing Body and the Governors have important obligations. The most important being:

1. Appointment of Staff.
2. Responsibility for maintaining the exterior of the building. This involves an annual contribution from the churches of Lea, Upton, Knaith and Gate Burton. The four churches in the Lea Group of parishes in partnership with the Diocesan Education Board have a financial commitment for certain costs. This responsibility lies in the insurance of the school building, repayment of a mortgage and a Diocesan insurance scheme for the maintenance of the school building.
3. Ensuring that religious instruction is given throughout the school (which may be in accordance with the doctrine of the Church of England).



Church schools have an extra tier of support from the Diocesan Office covering many aspects of school life but mainly with reference to Religious Education, Collective Worship, Spiritual Development and Buildings maintenance and development.

There is an established bond between School and Church and School and Diocese, which is integrated into many areas of the curriculum. Parents should be aware of the significance of this when considering this school for their child.



Picture: Rev Philip Wain

This is how our classes are organised

As a primary school we take children from the age of 4 until they reach 11. We currently have 7 classes for the 2014/2015 academic year. These are organised as follows:

Year R	Miss Hannah Ward	Reception Class (Age 4-5 yrs)
Year 1	Miss Samantha Lee	Year 1 (Age 5-6 yrs)
Year 2	Miss Rebecca Bishop	Year 2 (Age 6-7 yrs)
Year 3	Mrs Hill/Mrs Ireland	Year 3 (Age 7-8 yrs)
Year 4	Mr Cook	Year 4 (Age 8-9 yrs)
Year 5	Mrs Clare Douce	Year 5 (Age 9-10 yrs)
Year 6	Miss Fay Mitchell	Year 6 (Age 10- 11 yrs)

The organisation of classes for 2016/2017 will be subject to change dependent on numbers. All teachers are entitled to 10% time out of the classroom in which they can plan, assess and prepare their lessons (PPA).

The School Day

School starts at 8.55am and ends at 3.30pm. Lunchtime is from 12.00 to 1.10pm (Year R, 1 and 2), and 12.10 to 1.10pm for the rest of the school.

The teaching time for Years R, 1 and 2 is 22.30 hours per week. In Years 3, 4, 5 and 6 the teaching time is 23.45 hours per week. This does not include playtimes, the act of Collective Worship and registration.

Children arriving on the school bus are escorted from the bus to the playground and from school to the bus after school.

Please try not to have children waiting in the playground too early, especially in cold or wet weather. The doors are opened at 8.45 am, the children should come straight into school via the playground.



Children in Reception and Key Stage 1 should be picked up from the outside door to their classrooms at 3.30pm. The gates to the playground are opened at 3.20pm to allow access for those picking up. Key Stage 2 children will leave their classrooms via their outside door and can be met in the playground, at the school gate or if the parent feels that they are responsible and safe they can make their way to an agreed meeting point by themselves. After school children are encouraged to wait inside school if the person picking them up is late for any reason.

Parking around school can be difficult. It is advisable to walk to school or park away from the immediate area around the school. To alleviate the congestion, please consider arranging car sharing. Parents might consider using Trehampton Drive to drop older children off rather than parking, to ease congestion. **Please do not drive into the school grounds or up to the school gates**, as this will involve reversing across the pedestrian access route. Please help by dropping your children off then **moving away immediately** in the morning and moving off as soon as possible in the evening. There is a School Safety Zone outside the main gates and parents should not park or drop children off in this area (the police will fine you), or park in or across residents' drives or across the fire hydrant. **Please help us to keep your child safe!**



In the interests of safety, **vehicles should not enter the school grounds**, except for parent helpers or those who have a special dispensation. For school events held in the evening, the playground may be designated as a car park.

Absence

Sickness Related: Please inform the school of your child's absence on the first day of sickness before 9.00 am - **Telephone 01427 612827** or **email - enquiries@olive-anderson.lincs.sch.uk**. If you know your child is going to be absent for a hospital or similar appointment, please let the class teacher or office know in advance if possible.



Term Time Holidays

The Education (Pupil Registration) Regulations 2006 with regards to leave of absence in term time changed from September 2013 and the school is now prevented from granting any leave of absence except in exceptional circumstances. Family holidays, reunions, special birthdays and other family events are not considered exceptional and so we will not be able to grant leave of absence for such events.

Requests for holidays in term time will not be authorised unless there are very exceptional circumstances.

Other absences or lateness will be classified, as **Unauthorised Absences** and they will have to be published as part of the school's annual statistical record and in your child's annual report.

Term Time Dates - 2015/2016

Term 1	3 rd September 2015	22 nd October 2015
Term 2	2 nd November 2015	17 th December 2015
Term 3	5 th January 2016	12 th February 2016
Term 4	22 nd February 2016	24 th March 2016
Term 5	12 th April 2015	27 th May 2016
Term 6	6 th June 2016	21 st July 2016

Illnesses

Common Infectious Diseases

Common Infectious Diseases	Incubation	Minimum Absence Period
Chickenpox	14-21 days	On doctor's advice
Food poisoning	2-24 hours	At least 3 days
Impetigo	-	Until skin is healed
German Measles	14-21 days	On doctor's advice
Glandular Fever	14-42 days	Until clinical recovery
Measles	8-13 days	7 days from onset of rash
Mumps	12-16 days	Until swelling has subsided
Scarlet Fever	2- 25 days	On doctor's advice
Whooping Cough	7-10 days	21 days from onset of cough
Sickness / diarrhoea		48 hours

Medicines



School staff will only administer prescribed medicines after parents have filled in



a request slip, available at the office. It is also permissible for parents to visit school at lunchtimes for this purpose. Pupils with asthma will have immediate access to their own inhalers.

Text Messaging Service

We have a popular text messaging service in school which we use to let you know of events happening in school. Please let us know if you would like to be part of this scheme.

School Website - www.olive-anderson.lincs.sch.uk

This brochure, further information, newsletters and forms are all available on our website. Please let us know if you feel we could improve this facility.

What We Teach - CURRICULUM

The new National Curriculum came into force in September 2014 and is a planned programme which all children must study consisting of the subjects of English, Mathematics, Science, Art and Design, Computing, Design Technology, Geography, History, Languages (Key Stage 2 only), Music, Physical Education, Religious Education, EYFS and International Schools. Each subject area has a series of Programmes of Study which children should experience in order to meet the requirements of their appropriate stage. Children in the Reception Class are in the EYFS (Early Years Foundation Stage). All children in Year 1 to Year 2 are in Key Stage 1. In Year 3 to Year 6 children are in Key Stage 2. The children are taught numeracy and literacy daily.

Children are encouraged to work in pairs, small groups and as a whole class in an interactive practical way that encourages discussion.

Children's progress across the curriculum is monitored and the school uses a pupil tracking system to monitor progress in reading, writing and maths. Some children may be selected to take part in intervention programmes to support them with their literacy, numeracy and social skills.

ENGLISH

English, or Literacy, is split into three main areas which are: speaking and listening, reading and writing. Through our cross curricular approach to teaching, we ensure literacy is at the heart of each topic and meaningful links are developed to provide stimulating experiences for reading and writing.

Speaking and Listening

Speaking and listening is the root of all learning. We use a wide range of speaking and listening strategies, including drama, thought tracking, freeze framing and hot seating to allow our children to immerse themselves in the content of the text.

Reading

Reading is held in high importance within the school as every child should read to enjoy. A great reader makes a great writer!

Children come dressed as their favourite book character on world Book Day!



Phonics

Phonics is the first step to reading whereby the children are taught the 44 sounds of the English language. We follow the letters and sounds scheme for teaching this, supported by Jolly Phonics. This is a sequential approach to

phonics which links actions to sounds. We have found this to be very successful since its implementation.

Guided reading

For guided reading the children are grouped in reading ability to participate in one 20 minute session per week for Key Stage One and every two weeks for Key Stage Two. The basis for these sessions is to give the children the skills they need to decode trickier words and to help them develop a good understanding of the texts they read and the different author styles.



Independent reading is promoted in school through the use of book corners within all classrooms. Within Key Stage 1 home readers play an important role in developing children's phonics skills along with Guided Reading sessions. Within Key Stage 2 children are encouraged to read more independently supported by the use of book review books and will be given time in class for silent reading.

Children also get time to borrow books from the library in each class.

We also use the Rooted in Reading Passport scheme to encourage children to read or be read to at home.

Writing

The skills for writing for different purposes are taught within literacy sessions; however once the children are confident in these they are used in other curriculum areas to make the purpose of writing meaningful.

At Lea Frances Olive Anderson CE Primary School we teach SPaG (Spelling Punctuation and Grammar), Talk for Writing and Big Writing, which develops children's independent writing skills as well as their ability to structure sentences correctly. This is taught through frequent VCOP sessions, which develop the children's use of: vocabulary, connectives, sentence openers and punctuation.

MATHEMATICAL DEVELOPMENT

All children have a daily Maths lesson though the format of these varies over the week. Maths is also taught through other subjects as part of our cross curricular topics.

In all year groups a wide range of mathematics resources are used to ensure that children learn in a variety of different ways. A weekly diet of maths aims to provide children with suitably challenging tasks and activities both individually, in pairs and in groups.



Within Mathematics we aim to equip the children with a range of skills, strategies and knowledge which they can use to become independent problems solvers.

The primary aim of ours is to continue to maintain and raise standards in core number work and in the children's mental calculation abilities.

Help at home

One of the best ways to support your children at home is to practise their number bonds and times tables for just a few minutes each day! Homework will support their current topic in

class

SCIENCE

Science is about finding out and discovering all about the world in which we live. Science falls into three main areas which are:



- Life Processes - finding out about living things
- Materials and their Properties - finding out about how materials work together to make our world
- Physical Processes - discovering about our physical world through the study of electricity, light and sound and forces.



The main focus in science is about discovering and learning through investigation. This is why at Frances Olive Anderson CE Primary School, children are given a wide range of opportunities to enquire, investigate and experiment, following their own inquisitive natures and using the outdoor environment whenever possible.

Science uses skills such as Literacy, Maths and ICT, as well as developing the children's thinking skills to enable them to reflect about science creatively in a worldwide context.

ART and DESIGN



At Frances Olive Anderson CE Primary School we value art and design as an important tool for communication, self expression and fun! Across the school, children are encouraged to explore their ideas and feelings through a range of processes and materials. The work of other artists, architects and designers is used to inspire the children and they also learn about the work they have created.

Children are encouraged to work alone and with other children to create work in both small and large pieces.

A variety of materials are used in art and design lessons across the school and a range of techniques are taught to ensure children can create pieces using colour, pattern, texture, line, shape, form and space. Children develop their control and techniques through creativity and experimentation. We aim to relate all our art and design lessons to our whole school topic each term.



COMPUTING



At Frances Olive Anderson CE Primary School we aim to equip our children with the necessary computing knowledge and skills to thrive in an ever changing technological world. We also strongly believe that the use of computing in school supports the children's learning in all areas and presents information in a visual interactive way, incorporating different learning styles within the classroom.

We are fortunate to have interactive whiteboards in all classrooms and also a large computer suite to enable computing to be taught as a whole class.

Computing also has a huge impact in all areas of the curriculum using the large amount of software programs that can be accessed from every computer in the school. We are lucky enough to be able to bring the curriculum to life by using digital cameras and iPads.



DESIGN and TECHNOLOGY



We continue to aim to relate our DT work to the main topics for each term. Through DT we aim to develop the children's thinking skills and encourage them to try out their own ideas. In any project the children will investigate, plan, implement and then evaluate the effectiveness of their work. During the coming year we will be exploring opportunities for developing enterprise initiatives and, if possible, try to link them into the DT curriculum

We want to ensure that children:

- develop the creative, technical and practical expertise needed to perform every day tasks confidently and to participate successfully in an increasingly technological world
- build and apply a repertoire of knowledge, understanding and skills
- evaluate and test their ideas and products and the work of others
- understand and apply the principles of nutrition and learn how to cook



GEOGRAPHY

Geography plays a major role in the curriculum at Frances Olive Anderson Primary School. Children learn about the world around them in a variety of ways. We aim to create a sense of wonder about the world whilst also promoting a sense of responsibility. Children's geographical skills are developed through a range of investigation, decision making and problem solving activities.

In Early Years Foundation Stage and Key Stage One, Geography is taught under the umbrella of Knowledge and Understanding of the World. Children learn mainly about their local area and also begin to look at contrasting places around the world.

In Key Stage Two, children begin to learn more about the wider world and the issues that affect both the environment and the people living in it. Geography is integrated into many other areas of the curriculum, including literacy and art, where children have the chance to put their geographical skills into practice.



Children's geography is also enriched with regular themed weeks throughout the year. In the past, children have enjoyed learning more about other cultures and countries in multi-cultural activities as well as having the opportunity to find out about particular countries.



We try to encourage the children to make a positive contribution to their environment. We have recycling facilities at school and each class also has their own allotment patch, giving the children the opportunity to grow, cook and eat their own fruit and vegetables.

HISTORY

Through our history teaching at Frances Olive Anderson CE Primary School we aim to develop pupils' skills in the following areas:

- Chronological understanding
- Knowledge and understanding of the past
- Historical enquiry
- Historical interpretation
- Organisation and communication



We teach these through a range of topics, using ideas from the pupils as a basis for teaching and learning. Pupils enjoy history and are always keen to learn!

Different events and periods in history are covered throughout both key stages. In Key Stage 1 children study topics such as significant events and daily lives of people from the past. In Key Stage 2 the focus moves to studies of different periods of history such as Ancient China and other changes and impacts on Britain. As part of our pupil-centred creative curriculum, children's ideas form the basis for our learning within a topic, with the history skills above being taught throughout and continuously.

History is taught in an exciting and practical way with children using a range of sources to learn about the past, such as artefacts, photographs and written sources, including both ICT and book based. Purposeful links are made with other areas of the curriculum in order to strengthen learning, for example using historical events as a stimulus for writing. Visits, visitors and themed sessions are used to support learning in history. These have included a visit to The Collection in Lincoln to learn how to be an archaeologist and discover Roman relics, as well as visits from local history experts. Such events are thoroughly enjoyed by the children and help to further develop their understanding of a topic and their history skills.



LANGUAGES

At Frances Olive Anderson C of E Primary we teach French in Key Stage Two. Throughout our language teaching we aim to develop both pupils' language skills and their intercultural awareness. During lessons, pupils learn to understand, speak, read and write French, as well as learning about everyday life in France and French-speaking countries. They respond to the challenge with enthusiasm and enjoyment! Ooh la la!

We have strong links with the language department at Lincoln Christ's Hospital School and for the last two years we have been visited by native Chinese teachers. The children have been taught how to speak and write Mandarin words and phrases; how to perform traditional dances and how art can be used as a vehicle to enlighten children about life in the Far East. We have also recently enjoyed visits from primary teachers from the Lebanon, Guadeloupe and France.

In 2009 and 2013, we achieved the International Schools Award. This reflects our commitment to building international awareness into the whole life of the school, and our language work plays a large part in this. We are proud of our international work at our school and how it benefits the children who learn here.



MUSIC



Music is a very important part of life at Frances Olive Anderson CE Primary School. We have many activities and ways to encourage children to take part in Music and to develop their enthusiasm and talent.

As well as delivering the Programmes of Study for music in a fun way, the school has well established links with the Lincolnshire Music Service who provide tuition for groups of pupils. We provide free instrumental tuition for pupils in Years 5 and 6. They have been learning to play the trumpet or trombone. Some year groups have Samba drumming lessons resulting in a fantastic performance to the school. A range of peripatetic teachers regularly visit the school to provide individual lessons for percussion, string and brass instruments.



All children take part in a musical production annually to develop their musicality and confidence.

We have a very active school choir which currently has pupils from Year 4 to Year 6. We regularly get involved in many community and church events.



In addition to the school choir we also participate in Young Voices in Sheffield each year. This is open to any child in Key Stage 2. Children learn a wide range of songs and then perform in a huge concert at the Sheffield Arena to help raise money for charities.

PHYSICAL EDUCATION

Our high quality PE curriculum inspires all children to succeed and excel in competitive sport and other physically demanding activities. Opportunities to compete in sport and other activities build character and help to embed our whole school values. When teaching PE we hope children will:



- develop competence to excel in a broad range of activities
- are physically active for sustained periods of time
- engage in competitive sports and activities
- lead healthy, active lives

Our curriculum includes:

- Dance
- Gymnastics
- Games
- Athletics
- Swimming from Year 1 upwards
- Outdoor and adventurous activities



We also promote inter and intra school competition. We have teams to represent the school at football, cricket, swimming, cross country, athletics and many more. We also hold sports

festivals within key stages.

RELIGIOUS EDUCATION



The school is a Church of England (Aided) school.



Religious Education is a statutory requirement for all children. The school provides acts of collective worship in the form of daily school assemblies and instruction in class groups. Arrangements for exemption from RE sessions and assemblies can be made at the parents' request. Children withdrawn will be adequately supervised.

We follow the Lincolnshire Agreed Syllabus for Religious Education. This states that pupils should:

- Learn **about** religion and explore human experience
- Learn **from** religion and respond to human experience



Wherever possible we try to include visits and external visitors to enhance the quality learning experiences that our pupils have. We incorporate creative ways of teaching and presenting RE lessons, including the use of drama and art.

RE in Key Stage 1



Throughout key stage 1, pupils explore Christianity and at least one other principal religion. They learn about different beliefs about God and the world around them. They encounter and respond to a range of stories, artefacts and other religious materials. They learn to recognise that beliefs are expressed in a variety of ways, and begin to use specialist vocabulary. They begin to understand the importance and value of religion and belief, especially for other children and their families. Pupils ask relevant questions and develop a sense of wonder about the world, using their imaginations. They talk about what is important to them and others, valuing themselves, reflecting on their own feelings and experiences and developing a sense of belonging.

RE in Key Stage 2

Throughout key stage 2, pupils learn about Christianity and at least two of the other principal religions, recognising the impact of religion and belief locally, nationally and globally. They make connections between differing aspects of religion and consider the different forms of religious expression. They consider the beliefs, teachings, practices and ways of life central to religion. They learn about sacred texts and other sources and consider their meanings.



They begin to recognise diversity in religion, learning about similarities and differences both within and between religions and beliefs and the importance of dialogue between them. They extend the range and use of specialist vocabulary. They recognise the challenges involved in distinguishing between ideas of right and wrong, and valuing what is good and true. They

communicate their ideas, recognising other people's viewpoints. They consider their own beliefs and values and those of others in the light of their learning in Religious Education.

EARLY YEARS FOUNDATION STAGE

The Early Years Foundation Stage (EYFS) is the statutory framework for children's development from birth to the end of the Reception class. It is based on ongoing observation and assessment in the following areas of learning:

The prime areas of learning:

communication and language
physical development
personal, social and emotional development



The specific areas of learning:

literacy
mathematics
understanding the world
expressive arts and design

Each of these areas are taught through cross curricular, play based learning experiences and all are equally important.

The EYFS is based on four important principles,

- * A Unique child: Every child is individual and a competent learner from birth.
- * Positive Relationships: This identifies that in order for children to be strong, independent learners they need to feel loved and form secure relationships with both parents and teachers.
- * Enabling Environment: This recognises that the environment in which the children learn plays a key role in supporting and extending children's development and learning.
- * Learning and Development: This recognises that every child develops and learns in different ways and at different rates.



INTERNATIONAL SCHOOLS / CULTURAL CONNECTIONS

The Governors and staff of Lea Primary School have always promoted and valued an International dimension in the school curriculum and for the wider experience of its pupils. We wish to prepare our pupils so that, with confidence in themselves and respect for others they can live and work in a changing world.



We believe the school has a vital role in preparing pupils for International citizenship. The promotion of the International dimension in all aspects of the curriculum will assist in removing barriers between cultures; encourage openness and positive communication between individuals and groups.

At Lea School we are very proud of our links with Mohammad Shamel School, Beirut,

Lebanon, and throughout the year many projects are shared focussing on global themes ranging from conflict and peace to sustainable development.

SPECIAL ACTIVITIES



There are other activities which may be available at different times of the year, thanks to the voluntary commitment of staff and parents. These might include the following:- Choir, football, cricket, athletics, netball, cross country running, badminton, gardening, sewing, Bikeability, computers, cooking and art.

Each year it is hoped that classes will experience a dramatic production and take part in an educational day-visit or a longer field course. A residential visit for older children has been a feature of the school for several years.



Special speakers and companies are also invited into school to give us the benefit of their expert knowledge in a particular subject and enable links to be established between the school and local businesses and organisations.

Other annual events are Sports Day, Cross Country Events, Swimming Gala, the Book Fair, the Church Schools' Festival, and the choir takes part in the Young Voices concerts at Sheffield Arena.



ASSESSMENT

On entry, pupils' needs are identified through medical records, previous school/pre-school records and through shared information with parents. During the time your child is in this school, continuous assessment by your child's teacher will take place. There may also be a series of standard assessment tests or tasks in Year 2 and Year 6. These are commonly known as "SAT's". These will be combined to give a final assessment, as your child moves into Key Stage 2 or secondary education. Children's spelling and reading ages are updated throughout their time in the school.

SPECIAL EDUCATIONAL NEEDS AND DISABILITY (SEND)

Our Local Offer for children with SEND and a full copy of our policy for Equality and Diversity is available from the school or on our website.

All pupils in our school study the National Curriculum. It is estimated that approximately 20% of pupils may experience learning difficulties at some point during their education. We believe there are considerable benefits for all pupils, in catering for special educational needs in the mainstream



class. Some pupils may, however, at times require more specialised teaching, which can better be provided within a small group situation away from the main classroom.

Our Special Educational Needs Co-ordinators (SENCO) is Mr Cook.

All staff share responsibility for pupils with special educational needs in their classes, including those with a significantly greater learning difficulty than the majority of their peers. Pupils are taught in mixed ability classes.

Class teachers provide the support required, largely by the provision of differentiated material and teaching and learning experiences.



Teaching assistants provide support for children in some classrooms and also in small group tuition, under the guidance of the class teacher.

Our school has experience and expertise in teaching pupils with learning difficulties, supported by a wide variety of materials and equipment and children make good progress based on their starting points.

PEOPLE WHO HELP US TO SUPPORT PUPILS WITH SPECIAL NEEDS:

SPECIALIST TEACHING SERVICE

Currently Mrs Stacey Wilson-Smith

She contributes towards improving the quality of provision made for pupils with special educational needs by monitoring pupils' progress and assistance in developing programmes of work.

EDUCATIONAL PSYCHOLOGY SERVICE

Currently Sheree Taylor

SENSORY IMPAIRMENT SERVICE

Provides advice to parents and schools in respect of hearing difficulties, sight problems etc.

LINCOLNSHIRE TEACHING AND LEARNING CENTRE

(Previously known as: BEHAVIOURAL SUPPORT TEAM (EBSS))

Currently Mr Chris Ashton

He provides advice and support to parents and schools in monitoring behavioural difficulties and providing strategies for improvement.



SEX EDUCATION and HEALTHCARE

During the course of the Science curriculum many aspects of Health Education are covered. Mrs Douce supports the programme for Y5/Y6 children with special aspects of "Growing Up".

Children's questions will be answered truthfully and simply, if and when they arise. In addition, parents of Y6 children are invited to a meeting to be shown relevant teaching material before the start of the programme.

Children may be withdrawn from these sessions at the parent's request.

A policy is available to parents on request.

Medical examinations are no longer carried out routinely in school. Parents and school may, however, request some input from the school nurse if they have any concerns. Your normal route for medical help will always be through your family doctor. Parental consent is required for any medical examination and parents are invited to attend.

The Audiometrician visits at the request of the school to test individual children's sight and hearing, and the school nurse checks children's weights.

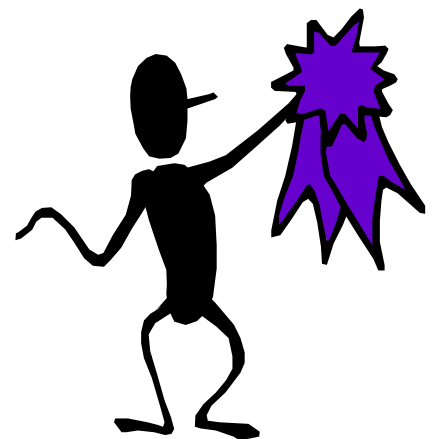
If at any time parents wish to draw attention to any problems affecting the child's health they should contact school or seek out the school nurse at Hickman Street Clinic.

BEHAVIOUR MANAGEMENT

Corporal punishment is not used. School rules are positive and made only in the interest of the whole school, administration or health and safety reasons. Children are informed of these rules in class lessons and Collective Worship. Parents are kept informed by means of this brochure and regular newsletters. Children are encouraged to develop self-discipline through the school rules by choosing appropriate behaviour. They are expected to develop respect for each other and themselves, thus promoting a positive happy ethos in school.

Classes have their own individual reward systems which recognise effort and behaviours. As a whole school we work towards an 'EVERGREEN' treat. All the children begin as 'EVERGREEN' and if they remain so, we have a fun filled activity afternoon every 3 to 4 weeks. Children are aware of our very clear expectations for behaviour. If they choose to not adhere to these, they will firstly receive a reminder, then a warning to stop the behaviour. If the child still breaches our expectation, they will lose their 'EVERGREEN' status. Parents are informed weekly, via text if their child is still 'EVERGREEN'.

We also have a set of school values. Children who demonstrate these values may be rewarded with a Tully Cup each week.



Values for Life. One Value will be studied each term.

	TERM 1	TERM 2	TERM 3	TERM 4	TERM 5	TERM 6
2014-15	Thankfulness	Compassion	Friendship	Hope	Truthfulness	Humility
2015-16	Generosity	Service	Respect	Wisdom	Responsibility	Perseverance

Pupils who break rules will be dealt with according to the behaviour policy, which is available from school. The school has 'zero tolerance' to some behaviour such as bullying, swearing, physical violence and rudeness.

We are committed to highlighting and praising good behaviour and the following **High 5 rules** have been agreed:



- Be honest.
- Show respect for one another and our belongings.
- Keep our hands and feet to ourselves.
- Keep safe and happy.
- Always try your best

BULLYING

The school has an Anti-Bullying Policy and is proactive in tackling bullying issues. We have two Y6 children who are Anti-Bullying Ambassadors and some JPCOs (Junior Police Cadet Officers) who support children if they feel left out. All incidents of bullying are taken seriously and children are asked to "tell an adult" who will help them to deal with the problem, rather than "taking the law into their own hands". Our policy is available on the school website.



SCHOOL COUNCIL

Children are given opportunities to discuss their feelings and opinions in class and each year group has two representatives on the school council, which deals with issues about the way the school is working. They are involved in making decisions which affect the life of the school, such as playtimes, rules and collective worship.

WHAT TO WEAR

We expect a smart appearance appropriate for school and it is an important part of a child's education to learn how to dress for different occasions. The school sweatshirt linked with greys and blues will provide a basis for school clothing. Black school shoes must be worn at all times, if trainers



are changed into at lunchtime these must be changed back before the start of the afternoon lessons. We are a uniformed school and, while it is recognised that the wearing of school uniform is not compulsory, the Governors are keen that parents should support the wearing of uniform. The school sweatshirt is navy with a coloured logo. Sweatshirts, cardigans, fleeces, coats, polo shirts, PE kit and book bags are available in school and can be purchased from the school office.

On admission to school each child will need the following articles of clothing:

1. Black P E shoes, slip-on type if possible
2. P E shorts, navy blue if possible, otherwise black
3. P E top (navy, white or the school T-shirt)
4. P E kit bag, with draw string, to be left in school
5. General purpose bag for daily requirements, lunch, books, etc.
The space in our lockers is very limited so larger sports bags should only be brought on 'games' days.
6. Old shirt/apron for painting and clay work.
7. Outdoor PE kit - Tracksuit bottoms and sweatshirt for winter
7. Trainers for both KS1 and KS2 for their outdoor PE.
8. Swim wear (including swimming cap) and towel (Year 1 onwards)



PLEASE MAKE SURE THAT EVERYTHING IS CLEARLY MARKED WITH YOUR CHILD'S NAME. Please check the names regularly to see that it is still obvious.



Unless requested by a teacher for something special, children should never bring toys or other items from home, since they become broken, or lost so easily and this causes upset. Please ensure that all clothing and possessions are clearly marked with your child's name.

School will not accept responsibility for lost or damaged belongings.

HAIR

Long hair should be tied back for health and safety reasons. Hair should be in a style in keeping with our high expectations, therefore coloured hair or shaved patterns in the hair are not acceptable.

JEWELLERY



No jewellery should be worn at school. If ears are pierced only plain studs are acceptable. Children will not be allowed to wear earrings, or other jewellery, for PE and Swimming and the children will be responsible for taking them out. **If they are unable to do this please ensure they are removed before the start of the school day.**

The school will not be responsible for any jewellery that is lost or damaged.

SWIMMING

Under the Education Reform Act we are not allowed to charge for activities taking part in school time. However we would appreciate your support in contributing £2.00 per week to pay for the cost of the use of the pool and transport there and back. Please pay this at the start of the terms your child is swimming. (Cheques should be made payable to *Lea School Fund*) All children from Year 1 to Year 6 will swim at some point each year.



STARTING SCHOOL

When your child is old enough to start school they should, if possible, be brought by a parent on the first day. You and your child will be invited to make preliminary visits to the school when children will spend some time in their future classroom, and also there will be a meeting for parents to discuss routine and expectations with the classteacher and headteacher. The school administrator will record his/her admission etc., and to do this she will need to see his/her birth certificate, so please bring it along with you. Within the classes the children may be grouped according to ability in some subjects but grouping is flexible.

P.A.C.T. (Parents and Children Together)

To maintain children's interest in books, we have introduced a system whereby parents can be actively involved in developing their child's reading. Letters, words or a book of the child's choice is taken home on a regular basis together with a reading record book in which the child's comments about the book are recorded. There is clear evidence that this approach not only makes reading fun but considerably increases a child's reading ability.



Other homework is likely to be first encountered by finding out things as a follow up or as preparation for study. Preparation for the work to be done in the class, including spelling and tables, together with specific English or Maths assignments will also be expected further up the school. Parental support in this is obviously important. The Homework Policy is available on the school website.

SECONDARY EDUCATION

The secondary education offered in the area is somewhat complex as it involves both selective and comprehensive options.

The nearest Grammar School is Queen Elizabeth's High School, which uses the 11+ to select potential students. Parents must opt in to this system and all administration is performed by QEHS. The nearest Comprehensive School is The Gainsborough Academy. Other secondary schools with which we have established links are De Aston School (Market Rasen), Huntcliff School (Kirtton Lindsey), The Priory City of Lincoln Academy, William Farr C of E School (Welton), Lincoln Christ's Hospital School (Lincoln) and Lincoln Castle Academy (Lincoln).



Children residing in Upton, Kexby, Gate Burton or Willingham are in a comprehensive area, but are also given the opportunity to take part in the selective procedure. Parents may request that their children go to other schools in the vicinity, but there is no guarantee that these schools will be able to take them and parents will be responsible for transport arrangements and costs.

Transfer to a Grammar School is based on the result of verbal and non-verbal reasoning tests. These are predictive in the fact that they are designed to test a child's academic **potential**. They are not tests of a child's academic **achievement**. *These tests are taken at the local Grammar school.*

A booklet about selective education has been prepared by the County Council and is sent to all parents of Y6 children in September together with parental choice forms. The booklet 'Going to School in Lincolnshire' is available to download from the Lincolnshire County Council website.

SCHOOL VISITS

Visits out of school are of great educational and social value. Please encourage and support your child. Throughout the year opportunities are given for children to make educational visits to places of interest outside and within the local community. There are also visits made to school by theatre groups, musicians and artists.



Voluntary contributions will be requested to cover the cost of these outings. Insufficient funding may mean the cancellation of an outing. (See Charging Policy on the school website)

The children in Year 5 and Year 6 have a residential visit each year.

PARENTS IN SCHOOL

We aim to establish a firm partnership between parents and staff, so that the education and the development of all the children can be shared. Parents are always welcome to visit our school before and after the children start with us. A telephone call to arrange a time would be advisable. School uses a text messaging as another way of alerting parents to things that are happening in school.

The Headteacher and staff are usually available to answer any queries or concerns about individual children. Since the beginning of the day is a busy time it will usually be more convenient to talk to teachers after school.

Parents are encouraged to help in school. We ask for help on both a regular and an occasional basis. We really are most grateful for all the help we receive from parents and we do hope you will also be able to help



us.

Parents who regularly come into school to work with children will need to be cleared by the Disclosure and Barring Service. (DBS)

Parents are invited into school throughout the year for various events such as Collective Worship, fund raising and special opportunities for meeting class teachers.

The school has an active Parent Teacher Association (Friends of Lea School - FOLS), which is always seeking volunteers either on the committee or to help at events. You'll receive a warm, friendly welcome!

SCHOOL MEALS

Hot meals - We operate a Hot Meals Scheme, which costs £2.30 per meal. Children in Reception, Year 1 and Year 2 are now eligible for Universal Free School Meals. All meals are ordered online. Choices to be made are between a vegetarian or non-vegetarian option, and a jacket potato. There is also a choice of desserts and the option to order a packed lunch.

Children may bring a non-fizzy drink in a non-breakable, clearly named carton if they do not wish to drink the water provided.

Children who are entitled to free school meals by the Local Authority receive a hot meal. Ways to apply for free meals can be found on the Lincolnshire County Council website www.lincolnshire.gov.uk.



Sandwiches - Children who bring sandwiches sit in the hall with the school meal pupils. Please ensure that your child brings a healthy packed lunch in a secure, unbreakable container clearly marked with their name. If you wish to send a drink then it should be in an unbreakable container and not a fizzy drink.

LEA SCHOOL KIDS CLUB - BEFORE / AFTER SCHOOL AND HOLIDAY CLUBS

An external provider, Heath Farm Day Nursery, who also run Lea Pre-School, provide our popular wrap around **childcare**. Please contact them by telephone: **01427 613193** or email:

leapreschoolandkidsclub@gmail.com



LEA PRE- SCHOOL

Heath Farm Day Nursery provide childcare on the school site for children aged 2 - 4 years throughout the year. Please contact them by telephone: **01427 613193** or email:

leapreschoolandkidsclub@gmail.com



PERSONAL ACCIDENT INSURANCE IN SCHOOL

The insurance market offers personal accident cover for pupils 24 hours a day. Parents may not be aware of this and if they wish to avail themselves of this cover they should make enquiries with insurance brokers or companies accordingly.

WHAT TO DO IF YOU DON'T AGREE

Parents should discuss any problems with the class teacher in the first instance. Most problems can be sorted out this way. If parents are still dissatisfied they can use formal arrangements for making complaints by contacting the Head teacher, speaking to a governor, or contacting the Education Authority. Tel: 01522 552222. Further details and all policies may be obtained from the school or school website. (See Complaints policy on the school website)

DISCLAIMER CLAUSE

This information applies to admissions in academic year 2015/2016. It was correct at the time of printing in October 2015. It should not be assumed that this information is relevant to subsequent school years.

THANKYOU... ...for taking time to read this brochure. Should your child be admitted into Lea Frances Olive Anderson Church of England Primary School, we shall try to ensure that his or her education with us is both happy and successful.

If at any time you have any comments, questions, compliments or complaints, please do not hesitate to contact us. We look forward to a long and happy relationship with you and your child.

We have also attached some other documentation that you might find useful if your child becomes a pupil of our popular school.

AND FINALLY Here are a few comments made by our parents and pupils:

My daughter in Year 4 is progressing really well. I am very happy with the teaching she has had.

The school has a fantastic ethos and learning environment. Children are taught to respect both adults and fellow pupils.

I like the big field, the iPads and all the kind teachers