

Friends of Lea School (FOLS)

Meeting 1 Minutes

Monday 18th April 2016, 6-7pm

1. Attendees

Linda Frost, Alan Frost, Jo Green, Sarah Woolley, Sarah Greenfield, Sarah Young, Vanessa Allen, Cara Thornhill, Emma Bailey & Louise Rogers.

2. Apologies

Laura Burgin and Emma Sutton

3. Minutes of Previous Meeting

There were no official minutes taken at the previous meeting that was held on Monday 21st March, as the intention of this meeting was to re-establish the FOLS committee for Lea School. All future meetings will be minuted and copies will be distributed to the committee.

4. Matters Arising

- Text Message – A text message to be sent to all on FOLS with meeting time and date;
Action – Mrs Woolley to arrange this with the school office.
- FOLS Facebook Page – The previous FOLS committee had a Facebook page, as we do not have the login and password details. It was decided it would be best to set up a new secure page that could be used to promote FOLS events.
Action – Vanessa and Cara to do.
- Twitter – Mrs Woolley needs to be informed of any posts to the Facebook page and she will add also post them on the school twitter page.

Summer Fair

This was the main topic of discussion at the meeting, as it has been several years since a summer Fair has been held. Mrs Woolley would like the fair to have a carnival theme.

- The summer fair is to be held on 16th July 2016, 3-6pm.
- Parade – Mrs Woolley suggested that she would like the children to do a dance based parade dressed in carnival clothing/headaddresses from Lea Park to School to school to open the fair. It was suggested that Miss Mitchell might be able to choreograph a dance. Procession to be led by a decorated float or car. Possibility of a carnival King & Queen, steel drum music or a marching band. These all need to be discussed in more detail at the next meeting.
Action – Emma Bailey to look into a car or float and someone who does circus skills. Mrs Woolley to speak to Miss Mitchell
- Food – There were many discussions about what food there should be and if it should be out sourced. The school does have a BBQ but it needs to be located. It was uncertain if we would require someone with a Health & Hygiene Certificate to cook the food.

If we were to outsource how would we charge would it be a pitch fee or ask for a % of their takings. Profits would probably be higher if we were to do the food ourselves.

Action – Mrs Woolley to locate BBQ & Sarah Young to speak to her mum about preparing food as she a certificate.

A hog roast was suggested but it was felt some of the children may be upset by this.

Ice Cream – Either to get an ice cream van to come to school or approach Blyton Ice Cream. Again it would need to be decided how to charge for this.

Action – Louise /Cara to speak to friends they now at Blyton Ice Cream.

Drink – Discussed the possibility of serving alcohol. Need to find out from the District Council how we would acquire a Temporary Events Licence.

Action – Cara to speak to the council about the licence.

- Entertainment

Each Class to come up with their own games to raise money. Pre School also to be invited to have a stall.

Action – Mrs Woolley to speak to class teachers and Pre School.

Water/ Stocks game the children will probably enjoy the opportunity to get their teacher wet!!!

Action – Sarah Young to ask her parents about this.

Bouncy Castle – It was suggested to have two bouncy castles one for each key stage.

Action – Mrs Woolley to speak to Quinn Holderness Dad and Sarah Young to speak to her friend about bouncy castles.

Choir to perform.

An impartial judge to judge the children's costumes/headaddresses.

Action – Sarah Young to ask the Mayor & Cara to ask Gainsborough Standard to attend.

Exotic Birds or Reptiles

Action – Linda to make enquiries.

Ask Mr Salt if he would be able to compare.

Face Painting, Hair Braiding, Tattoos, Nail Painting & Jewellery Making.

Action – All to recruit volunteers.

Gazebos if it raining, blankets and seating.

Action – Louise to ask her Dad for hay bales.

Sweet Stall

Action – Linda to speak to the shop on Marshalls yard.

Cake Stall, ask for the cakes to be decorated in bright colours to keep with the carnival theme.

Slush Machine it was felt this would be a good investment and the cost would soon be recovered.

Action – Jo Green to get prices.

Jar bola/Tombola – Linda suggested the idea of people donating filled jars (sweets, pens, glow – sticks etc.) for a jar bola after the success of the decorated pringle tubes at the Christmas fair. Would also require items for a normal tombola.

Raffle –

Actions – Linda to speak to Diane Briggs about producing the raffle tickets.

Cara to produce letter to send to companies asking for donations of raffle prizes.

Linda & Alan to draw up a list of companies to approach for prizes.

- Advertising

Children to design posters to advertise the summer.

5.Any other business

- Book bags – Book bags to be given as a gift from FOLS to reception and all new starters. Book bag to contain a letter explaining about FOLS.
- Finance – Jo Green to speak to Gaynor in regards to signing over the bank account, Jo, Linda & Mrs Woolley to be signatories.
- Trips – Mrs Woolley asked if FOLS would contribute towards trips for both key stages at a cost of approx. £2000.
Mrs Douce asked if FOLS would pay for the bus to Caythorpe.

Next Meeting – 16th May 2016 @ 6pm